

POSITION NUMBER : 60055505
JOB TITLE AND LEVEL : MANAGER MIS AND REPORTING, D2
REPORTS TO : HEAD ANALYTICS
LOCATION : HEAD OFFICE - PRETORIA
POSITION STATUS : PERMANENT

Purpose of the Job

We are seeking a highly skilled Manager MIS and Reporting to join our dynamic team in the banking industry. The successful candidate will be responsible for managing MIS reporting, ensuring data accuracy, and facilitating effective communication between data science teams and business units. This role requires a deep understanding of MIS reporting, data analysis, and strong interpersonal skills to bridge the gap between technical and business teams.

Job Responsibilities

1. MIS Reporting:

- Design, develop, and maintain comprehensive MIS reports and dashboards.
- Ensure the accuracy, consistency, and reliability of data in all reports.
- Analyze data to identify trends, patterns, and insights that support business decision-making.

2. Data Analysis and Insights:

- Conduct detailed data analysis to support strategic initiatives and operational improvements.
- Provide actionable insights and recommendations based on data analysis.
- Collaborate with data science teams to leverage advanced analytics for enhanced reporting.

3. Business Engagement:

- Act as the primary liaison between data science teams and business units.
- Facilitate effective communication and collaboration to ensure alignment of data initiatives with business goals.
- Gather and translate business requirements into technical specifications for data science projects.

4. Governance and Compliance:

- Ensure compliance with data governance and security standards.
- Implement data quality checks and monitoring to maintain high data integrity.
- Develop and enforce data management policies and procedures.

5. Collaboration and Mentorship:

- Work closely with data engineers, data scientists, and business analysts to ensure data accuracy and integrity.
- Provide technical guidance and mentorship to junior team members.
- Foster a culture of data-driven decision-making within the organization.

Qualifications, Knowledge and Experience

Qualification:

- Degree in Computer Science, Information Technology, Data Science, or a related field.

Experience:

- Proven experience as an MIS Reporting Specialist or similar role, with at least 5 years in a senior position.
- Strong expertise in data analysis, reporting, and business intelligence.

Knowledge and understanding of:

- Proficiency in SQL, Excel, and BI tools such as Power BI, Tableau, or QlikView.
- Experience with data integration and ETL processes.
- Knowledge of data governance and security practices.

Skills and attributes

- Excellent problem-solving skills and attention to detail.
- Strong communication and collaboration skills.
- Ability to work in a fast-paced and dynamic environment.

How to Apply

If you wish to apply and meet the requirements, please forward your Curriculum Vitae (CV) to RecruitmentSN@Postbank.co.za. Please indicate in the subject line the position you are applying for. To view the full position specification, log on to www.postbank.co.za and click on Careers.

Closing Date

20 June 2025

Disclaimers

The South African Postbank SOC Limited is committed to the achievement and maintenance of diversity and equity in employment, especially with regard to race, gender and disability. In compliance with the bank's employment equity plans, we encourage and welcome applications from diverse groups from the South African Employee active population. Correspondence will be limited to short-listed candidates only.

Note, only applications received on this platform will be considered. "POPIA sections provides that everyone has the right to privacy and it includes a right to protection against the unlawful collection, retention, dissemination and use of personal information. By applying for employment you consent to the processing of your personal information with Postbank. Your personal information and any attached text or documentation are retained by Postbank for a period in accordance with relevant data legislation."

If you do not hear from the South African Postbank SOC Limited or its Agent within 3 months of this advertisement, please accept that your application has been unsuccessful. The South African Postbank SOC Limited reserves the right not to fill the positions or to re-advertise the positions at any time.